ITC Conference Grants

ITC countries & grants

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A networking activity that can receive financial support from COST. A grant awarded by the Management Committee to

- **a young researcher or innovator affiliated in an ITC or a NNC to present their own work at an international well recognized conference organized by third parties.**

INCLUSIVENESS TARGET COUNTRIES

Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Greece, Hungary, Latvia, Lithuania, Malta, Poland, Portugal, Romania, Slovakia and Slovenia, French Guiana, Guadeloupe, Martinique, Mayotte, Reunion Island and Saint-Martin (France), Azores and Madeira (Portugal), and the Canary Islands (Spain), Albania, Bosnia and Herzegovina, Moldova, Montenegro, North Macedonia, Serbia, Turkey

NEAR NEIGHBORING COUNTRIES

Algeria, Armenia, Azerbaijan, Belarus, Egypt, Georgia, Jordan, Kosovo , Lebanon, Libya, Morocco, the Palestinian Authority, [Russia]*, Syria, Tunisia, and Ukraine.

* Subject to confirmation by the EC

Application

- To be filled in e-COST:
    - Title of the presentation
    - Conference title, date (within the active Grant Period) and country
    - Budget requested
    - Attendance Type (face to face or virtual)
- To be uploaded to e-COST:
    - Application form (template available on e-COST) describing: relevance of the conference topic to the Action and motivation describing the potential for impact on the applicant's career
    - **Copy of the abstract of the accepted oral or poster presentation**
    - Acceptance letter from the conference organisers
    - Other documents required by the Action (recommendation letter from home institution, CV with bibliography acknowledgment to the COST Action in the contribution)

EVALUATION AND SELECTION OF APPLICANTS

- <u>Grant Awarding Committee</u>: organises Open Calls for applications, coordinates the collection and evaluation of the applications, guides the applicants, and communicates with the Grant Holder

- <u>Grant Holder</u>: verify the funds availability, check against the approved grant application and issues the grant letter

- Grant Awarding Committee takes into the consideration the quality and **the scientific scope** of the proposed participation and **how it will support the Action** in achieving its scientific objectives.

FINANCIAL SUPPORT

- Providing contribution for travelling, accommodation and subsistence expenses, registration fee, printing of scientific poster and overall effort.

- Grantee can ask:
  - Up to EUR 2 000,00 per grant for face to-face conferences
  - Up to EUR 500.00 for virtual conferences

- The amount awarded is decided by the Action MC or Core Group on proposal of the evaluators and should reflect the duration and location of the Conference and the actual conference fee.

- Upon approval of the application, the Grantee receives a Grant Letter from the Grant Holder stating the approved amount and the conditions for receiving the grant

OUTCOMES and PAYMENT

- Once the activity has ended, the grantee submits the required reports and relevant documentation in e-COST within **30 days after the end date of the activity or 15 days after the end of the Grant Period whichever comes first**.

- Grantee claims the payment of the grant via e-COST

- **The required report/documentation for claiming an ITC Conference Grant is:**
  1. Report to the Action MC on the outcomes of the presentation of the accepted contribution in terms of grantee's visibility including establishments of the new contacts for future collaborations
  2. The certificate of attendance
  3. The programme of the conference or book of abstracts / proceedings indicating the presentation (oral or poster) of the grantee
  4. Copy of the given presentation (oral or poster)

- Grants are paid by the Grant Holder after the completion of the activity and approval of all required report/documentation.