



MICROBIOME



Dissemination Conference Grants



Dissemination conference

Presentation of the work of the Action by the Action participant

- Significantly increase visibility of the Action in the research community, can contribute to increasing visibility of the presenter;
- Attract additional participants and stakeholders and disseminate Action results to relevant end-users at high profile Conferences in the field on a topic relevant to the Action.

Dissemination Conference benefit to:

- Dissemination Conference Grantee: receives support for attending and **presenting the Action, their activities, and results (oral presentation)** at a conference and/or for developing new contacts and potential future collaborations;
- COST Action: receives increased visibility and awareness, new contacts with potential stakeholders.



Application

To be filled in e-COST:

- Title of the presentation
- Conference title, date (within the active Grant Period) and venue;
- Budget requested;
- Attendance Type (face to face or virtual)

To be uploaded to e-COST:

- Application form (template available on e-COST) describing: Alignment with the Action Science Communication plan and Expected impact to the COST Action.
- Copy of the abstract of the accepted oral presentation focused on promoting the scientific achievements and activities being performed by the COST Action;
- Acceptance (or invitation) letter from the conference organisers;
- Other documents required by the Action (e.g. recommendation letter, etc...)



Financial contribution

- Providing contribution for travelling, accommodation and subsistence expenses, registration fee, printing of scientific poster and overall effort.
- Grantee can ask:
 - Up to EUR 2 000,00 per grant for face-to-face conferences
 - Up to EUR 500.00 for virtual conferences
- The amount awarded is decided by the Action MC or Core Group on proposal of the evaluators and should reflect the duration and location of the Conference and the actual conference fee.
- Upon approval of the application, the Grantee receives a Grant Letter from the Grant Holder stating the approved amount and the conditions for receiving the grant



OUTCOMES and PAYMENT

- Once the activity has ended, the grantee submits the required reports and relevant documentation in e-COST within **30 days after the end date of the activity or 15 days after the end of the Grant Period whichever comes first.**
- Grantee claims the payment of the grant via e-COST
- The required report/documentation for claiming a **Dissemination Conference Grant** are:
 - Report to the Action MC on the outcome of presentation, the contacts made and potential for future collaborations
 - The certificate of attendance
 - The programme of the conference or book of abstracts / proceedings indicating the oral presentation of the grantee
 - Copy of the given presentation
- Grants are paid by the Grant Holder after the completion of the activity and approval of all required report/documentation.